



## 2023-2024 Graduate Student Leadership Award

### **Award Description:**

Sponsored annually by Florida State University's Graduate School and the Congress of Graduate Students (COGS), the Leadership Award recognizes outstanding graduate student leaders who are making a positive difference in their scholarly/creative work, campus, and wider communities. Graduate students who exhibit strong leadership skills are encouraged to apply. The person selected for the prestigious Leadership Award and his/her program is recognized at the *Celebration of Graduate Student Excellence* held each spring semester in April. The Leadership Award recipient will also receive a \$1,000 award.

### **Criteria:**

Applicants will be evaluated in two general categories:

1. Characteristics of Leadership
  - Does the student collaborate well with others and inspire/empower others to act?
  - Does the student manage change and transition well?
  - Does the student participate in professional association activities that are external to the university?
  - Does the student engage in student organizations and the scholarly community?
2. Level of Leadership Involvement
  - Each student's application will be reviewed for evidence of leadership participation at the national, state, regional/local, university, and departmental levels.

### **Requirements:**

Each applicant must be an enrolled, FSU degree-seeking or professional graduate student in good academic standing during the academic year and must provide the following to the FSU Graduate School:

1. A personal essay that includes a rationale for receiving the Leadership Award
  - Maximum length is 2 pages, double-spaced, 12 pt. font, Calibri, 1-inch margins
  - No cover page is needed.

- The personal essay needs to explicitly address the evaluation criteria noted above.
2. An up-to-date Curriculum Vitae or Resume
  3. A Letter of Recommendation supporting the student for the Leadership Award
    - Maximum length is 3 pages, double-spaced, 12 pt. font, Calibri, 1-inch margins
    - Only **one** Letter of Recommendation should be provided by a faculty or staff member who can address the leadership skills and efforts of the student in light of the evaluation criteria. The letter can be co-written. It is strongly encouraged that the faculty or staff member sends the Letter of Recommendation to the student so that it can be uploaded into the online application portal via Qualtrics during the submission process. However, if the faculty or staff member does not feel comfortable doing this, the Letter of Recommendation can be sent via email directly to James Beck at [jbeck@fsu.edu](mailto:jbeck@fsu.edu).

### **General Nomination/Selection Process:**

An academic department or college may nominate a student of their choosing. Any graduate student interested in applying for the Graduate Student Leadership Award should consult with their program/unit and faculty/staff member who will be writing their Letter of Recommendation. Program faculty/staff are encouraged to identify students within their respective units who demonstrate strong leadership skills through the general competencies noted above.

The number of nominations each department or college (if no departmental subunits) may submit for the Graduate Student Leadership Award will be based upon its number of graduate students. Departments or colleges with fewer than 100 graduate students may nominate one candidate; departments or colleges with 100-200 graduate students may nominate a maximum of two candidates; departments or colleges with over 200 graduate students may nominate a maximum of three candidates.

### **Submission of Materials:**

Students should first confirm a nomination with their program or unit. Afterwards, students can apply online for the Leadership Award by clicking on the following Qualtrics's link:

TBA

**NOTE:** Students should not begin the online application process until they have all of the materials listed above (e.g., Personal Essay, CV or Resume, and Letter of Recommendation). Applicants cannot stop or restart the application process; they must submit all of the application materials in the same session in which they begin. Also, students may not edit the application or change the scope of work once it has been submitted.

Completed applications are due no later than 5:00 P.M. on **Friday, January 26, 2024**. No time extensions will be awarded for late submission of materials as it is the student's responsibility to be sure all required documents are accepted on time and prior to the deadline.

### **Review Process:**

An award selection committee comprised of university faculty and staff will review all nominee materials. The Dean of the Graduate School (or designee) will select the Leadership Award winner based on the final scores submitted by the award selection committee. Award notifications are sent out to all applicants in late March. All nominees for this award will be recognized at the spring *Celebration of Graduate Student Excellence* ceremony in April.

For more information, questions, or concerns regarding the Leadership Award, please contact James Beck (644-3501 or [jbeck@fsu.edu](mailto:jbeck@fsu.edu))

### **GradWorld FSU Video:**

The winner of the Graduate Student Leadership Award will be required to produce a short video for The Graduate School's **GradWorld FSU** website. GradWorld FSU is a revolutionary website that looks and feels very similar to Google Earth, displaying a variety of personalized videos from graduate students, postdocs, alumni and faculty for the purpose of showcasing their outstanding achievements and contributions to Florida State University. This is an extraordinary opportunity for everyone around the world to see your passion, interests, research goals and learn more about our wonderful university.

How to begin? All of the details for this wonderful initiative can be found on The Graduate School's main website here: <https://gradschool.fsu.edu/gradworld>. Please choose to complete one of two video options: Option 1.) a self-filmed Questionnaire Video where you would answer a few questions using your iPhone/Smartphone, digital camera or the Screencast-O-Matic webcam software, or Option 2.) a GEOSET PowerPoint Video in which you would reserve a time to meet with the GEOSET Studio team in the Dirac Library to create a professional guided video/PowerPoint presentation to present a compelling oration of your research interests, or work at FSU. If you have any questions about this process or need assistance, please contact James Beck in The Graduate School at [jbeck@fsu.edu](mailto:jbeck@fsu.edu).

**\*Deadline to Submit Video:** The winner of the Graduate Student Leadership Award will be required to complete and submit the short GradWorld video prior to the Celebration of Graduate Student Excellence which is held each spring semester towards the end of April.